



Phone: 646 435 0544
Fax: 646 290 8557

RENTAL REQUIREMENTS (● Required / ○ Optional)

- Proof of Income - You may submit one or more of the documents below
 - Typed letter from employer, on company letterhead stating annual salary, position, length of employment and bonuses if any.
 - Two consecutive most recent pay-stubs.
 - First two pages of the two most recent tax returns if self employed.
 - W-2, 1099 or other source of income.
- Most recent bank statement.
- Copy of picture I.D.
- Letter form C.P.A. stating annual income.
- Other investment / brokerage account.
- Landlord reference letter.
- Personal reference letter.
- Proof of school enrollment for students.
- Canceled rent checks last ___ months.

Please provide the requested information A.S.A.P. so that your apartment of choice will be secured for you.

Please Note: Application fees are for credit check and tenant screening and are NON- REFUNDABLE.

- Acceptable methods of payment for the application Fees:
certified checks, money orders, cashier's checks, traveler's checks.
PERSONAL CHECKS ARE NOT ACCEPTED UNDER ANY CIRCUMSTANCES.
- Please Note: We cannot process your application without an advance payment of the application fees.
- If you need a guarantor / co-signer, please submit a complete separate application

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Thank you for choosing E & G Realty Group.